

**Municipal Offices:**  
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**Village Manager:**  
Sarah Moyer-Cale

**Village Clerk/Treasurer**  
Kimberly J. Keesler

*Village of Almont*  
817 North Main Street  
Almont, Michigan 48003

**Village Council:**  
Steve Schneider, President  
Tim Dyke, Pres. Pro-Tem  
Richard Lauer  
Dave Love  
Gary Peltier  
Melinda Steffler  
Richard Tobias

**ALMONT VILLAGE COUNCIL  
REGULAR MEETING  
OCTOBER 6, 2015**

**CALL TO ORDER**

President Schneider called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

President Schneider led the Pledge of Allegiance.

**ROLL CALL**

Councilmembers Present: Dyke, Lauer, Love, Steffler, Tobias, Schneider

Councilmembers Absent: Peltier

Staff Present:	Village Manager	Sarah Moyer-Cale
	Clerk/Treasurer	Kimberly Keesler
	Police Chief	Pat Nael

Guests Present: Ms. Karen Barton  
Mr. Ian Kempf  
3 Students  
Mr. David Churchill, Village Attorney  
Ms. Nancy Boxey, Almont DDA Director

**COMMUNICATIONS**

President Schneider excused himself to retrieve his agenda packet. He returned at 7:31 p.m.

Village Manager Sarah Moyer-Cale presented Council with a letter from the Michigan Department of Transportation (MDOT). The letter indicated it does not have a Title VI Plan on file for the Village and a Title VI Coordinator must be determined. Discussion was held.

Councilmember Lauer moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to appoint Village Manager Moyer-Cale as Title VI Coordinator.

**APPROVAL OF AGENDA**

Councilmember Dyke moved, Councilmember Tobias seconded, **PASSED UNANIMOUSLY**, to approve the agenda.

**APPROVAL OF CONSENT AGENDA ITEMS**

Councilmember Dyke moved, Councilmember Tobias seconded, **PASSED UNANIMOUSLY**, to approve the following consent agenda items:

1. Regular Meeting Minutes, September 15, 2015 with the following correction:
  - a. Replace the word "were" with "was" in Regular Agenda Item #2, 1<sup>st</sup> paragraph, second sentence.



*"We're growing in the right direction."*

- b. Council inquired as to whether there had been any follow-up from Mr. Measel or the W. St. Clair residents. Manager Moyer-Cale indicated there had not.
  - c. Council inquired as to what the response from MDOT was regarding the rumble strips and the potential noise concerns. Manager Moyer-Cale indicated they have a new option of pavement markings that the driver will feel, however, will not be heard outside of the vehicle passing over them. MDOT also indicated that our signage is outdated.
- 2. Warrant #15-10-A, Gen Ck #34395-34458, Equip EFT #84-85
  - 3. Payroll Report Ck #16098-16117, DD #1562-1603, EFT #155-158
  - 4. July Water Report
  - 5. August Water Report

### **PUBLIC COMMENT**

Mr. Ian Kempf thanked the Council on behalf of Lapeer County Agricultural Society for allowing them to purchase the Village's previous street sweeper as it will work well for their needs. He also indicated if we ever need to borrow it, they would be more than happy to accommodate.

### **CLOSED SESSION**

*Due to the fact the Village Attorney, Mr. David Churchill had not yet arrived for the Closed Session of the Agenda, it was moved to Item #5 of the Regular Agenda .*

### **REGULAR AGENDA**

#### **1. Remaining Funds from AE Project**

Clerk/Treasurer Keesler explained she needed direction as to how the remaining monies that were in the Almont Elementary Project fund should be disbursed. Discussion was held.

Councilmember Dyke moved, Councilmember Steffler seconded, **PASSED UNANIMOUSLY**, to return all remaining funds totaling \$1,605.79 to Almont Township.

#### **2. Approval of Invoice #530346529 for SCADA Services at Lift Stations**

Manager Moyer-Cale summarized that UIS, the contractor for the Village's lift stations' SCADA systems, was called in to diagnose a fault at the Howland Road and June Drive lift stations. Discussion was held.

Councilmember Dyke moved, Councilmember Steffler seconded to approve UIS's invoice #530346529 in the amount of \$3,864.68.

#### **3. Approval of Purchase of RAS Flow Meter**

Manager Moyer-Cale presented Council with a purchase order request from the WWTP department to purchase a Return Activated Sludge (RAS) meter. Discussion was held.

Councilmember Steffler moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to approve the purchase of a RAS flow meter for an amount not to exceed \$3,800.

#### **4. Ballfields**

President Schneider recommended Council move this item into closed session as it related to the purchase of property. Ms. Karen Barton stated her frustration as she has been talking to the School and Township Boards and is receiving conflicting information. Discussion was held.



#### **5. Closed Session**

Councilmember Dyke moved, Councilmember Lauer seconded, **PASSED UNANIMOUSLY**, to go into closed session in accordance with section 8 (d) of the Michigan Open Meeting Act, being Public Act 267 of 1976, to consider the purchase of real property.

#### **ROLL CALL:**

Ayes: Tobias, Dyke, Lauer, Love, Steffler, Schneider  
Nays: None  
Abstain: None  
Absent: Peltier

Council took a short recess at 8:10 p.m. to sign agendas for students and returned at 8:13 p.m.

Council went into closed session at 8:13 p.m.

Council returned from closed session at 9:21 p.m.

Council took a recess at 9:21 p.m.

Council returned from recess at 9:28 p.m.

Councilmember Tobias moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to have Manager Moyer-Cale enter into an agreement with Village Attorney Churchill to draft a proposed sewer easement based upon the survey and to contact the appraiser for the Burley property on W. St. Clair.

#### **6. DDA Dumpster Enclosure Installment Purchase Contract Approval**

DDA Director Nancy Boxey presented council with the bid results of the dumpster enclosure bids. She explained one bid was received, from Young Masonry in the amount of \$15,850 which did not include a gate enclosure. Discussion was held.

Councilmember Dyke moved, Councilmember Tobias seconded, **PASSED UNANIMOUSLY**, to adopt Resolution #15-10-01, a resolution authorizing the installment purchase contract for constructing a dumpster enclosure, as presented.

#### **ROLL CALL:**

Ayes: Dyke, Lauer, Love, Steffler, Tobias, Schneider  
Nays: None  
Abstain: None  
Absent: Peltier

Councilmember Dyke moved, Councilmember Tobias seconded, **PASSED UNANIMOUSLY**, to approve the installment purchase contract between the Village and Young Masonry to construct a dumpster enclosure in the amount of \$15,850.

Councilmember Dyke moved, Councilmember Tobias seconded, **PASSED UNANIMOUSLY**, to approve the installment purchase contract payments between the Village and the Almont DDA in the total amount of \$15,850.

#### **4. Ballfields (Cont.)**



President Schneider rescinded his recommendation to go into closed session to discuss the purchase of the ballfields. Discussion was held regarding the proposed cost, insufficient information received from the school board regarding the property and the current and future debt of the Village.

It was the consensus of Council to not take any action on the purchase of the ballfields.

## **OPEN DISCUSSION**

- 1. DDA Director's Report**
- 2. Police Station**

Discussion was held regarding the Township Building Committee's suggestion of building a separate structure for the police department and expanding the current building for elections and the building department. It was consensus of Council to discuss the possibility of investing in a police building and moving the building department into the squad room area. They also stated they would like to keep Partners in Architecture as a project manager.

## **COUNCIL/MANAGER COMMENT**

Councilmember Love inquired as to what the road work on M-53 in the southern part of town was about. Manager Moyer-Cale indicated that 612 S. Main was required by MDOT to close the south driveway on their property. He also asked what was going on at 214 N. Main (the Buscemi's site). Manager Moyer-Cale indicated they were putting in a drain for the new parking lot.

Manager Moyer-Cale conveyed DPW Superintendent Treat's thanks for Council approving the purchase of the street sweeper. She also notified Council the WWTP ammonia nitrogen levels were above the DEQ's limit due to the maintenance of the wet wells. DEQ was notified of the incident.

## **ADJOURNMENT**

The meeting adjourned at 10:52 p.m.

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Kimberly J. Keesler  
Clerk/Treasurer

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Steve Schneider  
President

Approved Date: October 20, 2015

